Cleaning Work Order

MARTIN
RENTAL PROPERTIES

Work order information

Work Order #	
Priority Level	
Date Issued	
Assigned To	
Requested By	

Work location

Address	
Building	
Unit #	

Work Details

Description of Work

Expenses

Parts and Materials	Part #	Qty	Amount
		Parts and Materials Total	

Labor	Hours	Rate	Amount
		Labor Total	
		Parts and Materials Total	
		Other	
		Tax	
		Total	

Work Status	
Complete	
Date Complete	

Cleaner notes

Supervisor Approval

Name	Signature	Date